



TRIP PRICING

DEPOSIT AND CANCELLATION POLICIES

TRAVEL GROUP PRICES

- o **Standard Group Price:** \$1500 for groups with a minimum of 10 people and trips of 10-15 days. Trips outside of these parameters will be considered custom trips and costs will be based on the agenda, number of participants and time in country.
- o **Late Fees:** *A \$100 charge will be added if payments are not received 45 days prior to departure.*
- o **Post trip Payment:** *In addition to the late fee applied above, if all payments, including airfare, are not paid in full, ESNA will add an additional 10% of the total trip price including airfare.*

ESNA has the right to refuse trip participation if any volunteer has not paid in full, including late fees before the trip departure date.

- o **Airfare payment –** *Each group has the option of having ESNA make the airline travel arrangements or having the group leader make airline travel arrangements.*

If you elect to have ESNA arrange for airfare please understand that while we can estimate airfare cost well before groups leave, we cannot guarantee the exact cost for the airline tickets, until the tickets are issued. ESNA will advise you of any additional costs and expect you to be responsible for paying those.

ESNA can and will be flexible, as long as you let us know your needs.

Please contact ESNA in advance if you need to make special payment arrangements for your group. In certain cases, timelines may be adjusted based on unique circumstances.

PAYMENT DEADLINES

- o **Work Group Deposit:** At least 90 days prior to departure:
submit to ESNA a non-refundable deposit of \$400 *per person*

In addition all the following documentation must be received;

1. Application and waiver form
2. Copy of a valid passport

- o **Remaining Payment:** At least 45 days prior to departure:
submit to ESNA the remaining portion of the trip fee. (\$1100 *per person for a standard group*).
- o **Airfare:** At least 45 days prior to departure the roundtrip airfare is due if airfare is booked via ESNA

CANCELLATION POLICY

Refunds for cancellations by individuals or groups will be given in the following amounts:

- o **45 or more days prior to departure** – Full refund less \$400 per person
- o **44 or fewer days prior to departure** – No refund will be issued

Refunds for **airline tickets** will be made only to the degree that a refund can be secured from the airline. If a refund is not secured from the airline the ticket holder will have use of the ticket according the airline policies (usually 12 months from date of ticket issue).